

OXFORD SS.

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 6:00 PM on November 13, 2012 being a special session, there were present:

Steven M. Merrill, Chairman
David A. Duguay, Commissioner
Caldwell Jackson, Commissioner
Scott G. Cole, Administrator
Judy Haas, Assistant Administrator
Becky Secrest, Commissioners Clerk
Budget Review Committee members (9)

Chairman Merrill convened the meeting. County employees, media representatives, and members of the general public were present at different times throughout the session.

The Pledge of Allegiance was recited.

The agenda was unanimously adopted as presented.

Chairman Merrill requested the members of the Budget Committee introduce themselves. They did so. The Budget Committee members for the 2013 budget are Bradford Adley-Rumford, Les Flanders-Lincoln Plantation, Robert Heard-Porter, Dennis Henderson-West Paris, Lee Holman-Hartford, Richard Hunt-Waterford, Rick Micklon-Otisfield, Russell Newcomb-Norway, and Floyd Thayer-Oxford. Chairman Merrill introduced himself and the other two Commissioners.

Chairman Merrill administered the Oaths of Office to the Budget Committee Members and requested the Budget Committee elect a chairman.

Budget Committee member Russ Newcomb nominated Rick Micklon for Chairman. Brad Adley seconded the motion. He was unanimously elected. Chairman Micklon requested a volunteer to record motions and votes. Brad Adley acquiesced.

Budget Review

Chairman Micklon reiterated that the Commissioners have the final decision on salaries and wages. The Budget Committee reviewed the FY 2012 budget as recommended by the Commissioners.

Budget committee members did request further information on the following line items.

- 1020-3000 Commissioners' Salaries: Chairman Micklon stated that the Commissioners do a lot of work and asked where the current salaries fall in comparison to other counties. Chairman Merrill stated Oxford County falls in the middle of the scale when compared to similar counties. A short discussion took place with no change or recommendation to the Commissioners salaries. Chairman Merrill did state that the Budget Committee determines salaries for the Commissioners.
- 1025-4005 Treasurer Professional Fees: It was explained that the funds will be used to hire a financial consultant with expertise in the financial operations of the county to assist the Treasurer and to be an independent set of eyes to review the financial operations of the county.

- 1040-4305 Buildings and Grounds Electricity: The number entered is a best guess and should there be excess at the end of next year it would carry over to the fund balance. The question of what is done with the fund balance came up. The Administrator stated it could be used to offset taxes if the Commissioners deem it so.
- 1060-4155 Regional Communications Lodging: RCC Director Jim Miclon explained there would be overnight stays required for upcoming training in 2013.
- 1065-4105-10-15 Deeds West Mileage: meals and lodging: The Administrator explained these were symbolic and at the Register's discretion.
- 1066-6002 Deeds East Surcharge: Register of Deeds Pat Shearman explained that the surcharge is a pass through with a dedicated use for records preservation.
- 1070-4125 Probate Air, Bus, Rail: The Administrator stated this was deemed unnecessary.
- 1070-4665 Probate Maintenance Agreements: There is a new copier in Probate so the maintenance agreement is totally new.
- 1070-4020 Probate Court Appointed Attorney: This is at the discretion of the judge.
- 1075-4205 Sheriff Fuel: Sheriff explained this is a hard line and a fair figure.
- 1075-7345 Sheriff Cruisers and Setup: The Sheriff and the Administrator explained how reserve funds would be utilized and repaid to move the county toward a schedule of purchasing four cruisers a year beginning in 2014.
- 1075-4905 Sheriff Investigative Supplies: Utilization of stock items like crime tape, gloves, etc.
- 1076-836 Civil Process Refunds: This is the refund of fees paid when a warrant is not served.
- 1080-4005 Airport Operations: \$50,000 is directly attributable to operating the airport and the remaining \$25,000 will cover expected legal costs. The Budget Committee suggested a trip to the airport with the Commissioners so that they have a better understanding the county's role in the operation of the airport and the work that has been done there. Commissioners agreed.
- 2090-4503 Tax Anticipation Note Interest: The Commissioners are anticipating a bigger loan next year and thus a larger TAN interest amount.
- Employee Benefits: The number reflects an approximate 7% rate increase. The county pays 100% of health insurance for individual employees and also 80% of the difference between an individual and a family plan. Commissioners and other elected officials are considered employees eligible for benefits.
- 2800-2751 Capital Reserve Requests Airport: Reflects the county's share as the local match for airport projects (5% of \$150,000 annual FAA entitlement).
- 2850 Contributions: The Executive Director of the Western Maine Development Council invited anyone from the Budget Committee to come and sit on the WMEDC board as has been done in the past.

The individual department expenditures were approved as recommended by the Commissioners. Votes were recorded as follows:

Dept.	Name	Motion	Second	Vote
1010	EMA	Floyd Thayer	Russ Newcomb	Unanimous
1015	District Attorney	Rob Heard	Newcomb	Unanimous
1020	Commissioners	Brad Adley	Newcomb	Unanimous
1025	Treasurer	Richard Hunt	Thayer	Unanimous
1040	Building and Grounds	Heard	Thayer	Unanimous
1060	Regional Communications	Thayer	Heard	Unanimous

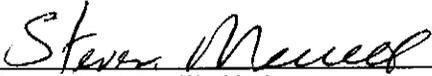
1065	Deeds West	Heard	Thayer	Unanimous
1066	Deeds East	Adley	Les Flanders	Unanimous
1070	Probate	Newcomb	Hunt	Unanimous
1075	Sheriff's Office	Hunt	Thayer	Unanimous
1076	Civil Process	Heard	Newcomb	Unanimous
1080	Airport Operations	Heard	Flanders	Unanimous
2090	Unclassified Accounts	Newcomb	Hunt	Unanimous
2200	Employee Benefits	Heard	Thayer	Unanimous
2800	Capital Reserve Requests	Hunt	Lee Holman	Unanimous
2850	Contributions	Heard	Newcomb	Unanimous

The Administrator noted that the projected tax commitment was well below the 2013 tax levy limit. The Commissioners non-tax revenue estimate number was also noted by the committee.

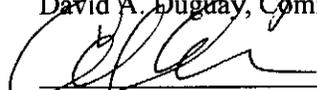
Floyd Thayer motioned to accept total expenditures of \$5,899,328 for the Oxford County 2013 budget. Richard Hunt seconded the motion. The committee unanimously approved the total expenditures as recommended.

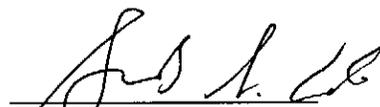
The Budget Committee Chairman thanked the departments for preparing a lean budget for 2013. Commissioner Chairman Merrill also thanked the department heads and the Budget Committee for their hard work and participation in the budget process.

A motion to adjourn passed at 7:35 PM.


 Steven M. Merrill, Chairman


 David A. Duguay, Commissioner


 Caldwell Jackson, Commissioner


 Scott G. Cole, Administrator