

Audited Financial Statements
and Other Information

County of Oxford, Maine –
Unorganized Territories

June 30, 2012



Proven Expertise and Integrity

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

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JUNE 30, 2012

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Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT

November 30, 2012

County Commissioners
County of Oxford, Maine – Unorganized Territories
South Paris, Maine

We have audited the basic financial statements of the County of Oxford, Maine – Unorganized Territories, as of and for the year ended June 30, 2012, as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The basic financial statements referred to above do not include a management discussion and analysis, capital assets, depreciation on capital assets, and other disclosures required to be in compliance with Governmental Accounting Standards Boards Statement No. 34. The effect on the financial statements cannot be determined.

In our opinion, except for the items mentioned in the previous paragraph, the basic financial statements referred to above present fairly, in all material respects, the financial position of the County of Oxford, Maine – Unorganized Territories, as of and for the year ended June 30, 2012, and the results of its operations and its cash flows of its proprietary and similar trust funds for the year then ended, in conformity with accounting principles generally accepted in the United States.

RHR Smith & Company

Certified Public Accountants

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STATEMENT A

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

COMBINED BALANCE SHEET – ALL FUND TYPES
JUNE 30, 2012

	Governmental Fund	Totals (Memorandum Only)	
	General	2012	2011
ASSETS			
Cash and cash equivalents	\$ 9,081	\$ 9,081	\$ 104,604
Accounts receivable (net of allowance for uncollectibles)	-		667
Due from other governments	83,747	83,747	-
TOTAL ASSETS	\$ 92,828	\$ 92,828	\$ 105,271
LIABILITIES			
Accounts payable	\$ 39,311	\$ 39,311	\$ 39,034
TOTAL LIABILITIES	39,311	39,311	39,034
FUND BALANCES			
Nonspendable	-	-	-
Restricted	-	-	-
Committed	-	-	-
Assigned	-	-	-
Unassigned	53,517	53,517	66,237
TOTAL FUND BALANCES	53,517	53,517	66,237
TOTAL LIABILITIES AND FUND BALANCES	\$ 92,828	\$ 92,828	\$ 105,271

See accompanying independent auditors' report and notes to financial statements.

STATEMENT B

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Governmental</u> <u>Fund</u> <u>General</u>
REVENUES	
Taxes:	
Property taxes	\$ 762,168
Excise taxes	138,389
Intergovernmental revenues:	
Local road assistance	60,396
Snowmobile reimbursement	371
FEMA	98,441
Forest	28,086
Interest revenue	285
Miscellaneous revenue	5,496
TOTAL REVENUES	<u>1,093,632</u>
EXPENDITURES	
Current:	
General government	49,117
Public safety	109,810
Public works	609,973
Solid waste	74,549
Contingency	19,260
Capital reserve outlay	243,643
TOTAL EXPENDITURES	<u>1,106,352</u>
NET CHANGE IN FUND BALANCE	(12,720)
FUND BALANCE - JULY 1	<u>66,237</u>
FUND BALANCE - JUNE 30	<u><u>\$ 53,517</u></u>

See accompanying independent auditors' report and notes to financial statements.

STATEMENT C

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL – GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2012

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
REVENUES				
Taxes:				
Property taxes	\$ 762,168	\$ 762,168	\$ 762,168	\$ -
Excise taxes	100,000	100,000	138,389	38,389
Intergovernmental revenues:				
Local road assistance	60,396	60,396	60,396	-
Snowmobile reimbursement	400	400	371	(29)
FEMA	-	98,441	98,441	98,441
Forest	-	-	28,086	28,086
Interest revenue	-	-	285	285
Miscellaneous revenue	4,000	4,000	5,496	1,496
TOTAL REVENUES	<u>926,964</u>	<u>1,025,405</u>	<u>1,093,632</u>	<u>166,668</u>
EXPENDITURES				
General government	49,741	49,741	49,117	624
Public safety	144,373	144,373	109,810	34,563
Public works	423,850	522,291	609,973	(87,682)
Solid waste	74,000	74,000	74,549	(549)
Unclassified	235,000	235,000	262,903	(27,903)
TOTAL EXPENDITURES	<u>926,964</u>	<u>1,025,405</u>	<u>1,106,352</u>	<u>(80,947)</u>
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	(12,720)	<u>\$ (12,720)</u>
FUND BALANCE - JULY 1			<u>66,237</u>	
FUND BALANCE - JUNE 30			<u>\$ 53,517</u>	
Utilization of unassigned fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See accompanying independent auditors' report and notes to financial statements.

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Unorganized Territories of Oxford County are governed by the State of Maine and Oxford County officials. The Unorganized Territories encompass townships and various other tracts of land. The following services are provided: road and bridge maintenance, contracting for snow removal and cemetery care, solid waste maintenance and other administrative activities.

The accounting policies of the County of Oxford, Maine – Unorganized Territories conform to accounting principles generally accepted in the United States of America applicable to governmental units, except for the implementation of *Government Accounting Standards Board Statement Number 34*. The Unorganized Territories of Oxford County applies all other relevant *Governmental Accounting Standards Board* (GASB) pronouncements. The following is a summary of the more significant of these policies.

Principles Determining Scope of Reporting Entity

The financial statements of the Unorganized Territories of Oxford County consist only of the funds and account groups of the Unorganized Territories of Oxford County. The criteria for including organizations as component units within the Unorganized Territories of Oxford County's reporting entity, as set forth in GAAP include whether:

- The organization is legally separate (can sue and be sued in their own name)
- The Unorganized Territories of Oxford County holds the corporate powers of the organization.
- The Unorganized Territories of Oxford County appoints a voting majority of the organization's board.
- The Unorganized Territories of Oxford County is able impose its will on the organization.
- The organization has the potential to impose a financial benefit/burden on the Unorganized Territories of Oxford County.
- There is fiscal dependency by the organization of Unorganized Territories of Oxford County.

Based on the aforementioned criteria, the Unorganized Territories of Oxford County has no component units.

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of Presentation

The accounts of the Unorganized Territories of Oxford County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures or expenses as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are allocated to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into generic fund types and broad fund categories as follows:

Governmental Funds

Governmental funds are those through which general governmental functions of the Unorganized Territories of Oxford County are financed. The acquisition, use and balances of the Unorganized Territories of Oxford County expendable financial resources and the related liabilities (except those accounted for in Proprietary Funds) are accounted for through Governmental funds.

General Fund – The general fund is the general operating fund of the Unorganized Territories of Oxford County and accounts for all revenues and expenditures of the Unorganized Territories of Oxford County not encompassed within other funds.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting is related to the timing of the measurements made, regardless of the measurement focus applied.

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of Accounting (Continued)

All governmental funds and expendable trust funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Property taxes are recorded as revenue when levied even though a portion of the taxes may be collected in subsequent years. Miscellaneous revenues are recorded when received in cash because they are generally not measurable until actually received. Intergovernmental revenues and interest income are accrued when their receipt occurs soon enough after the end of the accounting period so as to be both measurable and available.

The proprietary fund type is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of this fund are included on the balance sheet. Fund balance (i.e. net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (e.g. revenues) and decreases (e.g. expenses) in net total assets. The accrual basis of accounting is utilized by the proprietary fund type. Under this basis of accounting revenues are recognized when earned and expenses are recognized when the related liability is incurred.

Reporting Entity

The Unorganized Territories of Oxford County is the basic level of government, which has financial accountability, and control over all activities related to the Unorganized Territories of Oxford County. The Unorganized Territories of Oxford County is not included in any other governmental “reporting entity” as defined by GASB 14. In addition, there are no component units as defined in GASB 14, which are required to be included in the Unorganized Territories of Oxford County’s reporting entity.

Deposits and Investments

The Unorganized Territories of Oxford County’s cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

It is the Unorganized Territories of Oxford County's policy to value investments at fair value. None of the Unorganized Territories of Oxford County's investments are reported at amortized cost. For purposes of the statement of cash flows, the proprietary fund type and similar trust funds consider all highly liquid investments with a remaining maturity of three months or less when purchased to be cash equivalents.

The Unorganized Territories of Oxford County Treasurer is authorized by State Statutes to invest all excess funds in the following:

- Obligations of the U.S. Government, its agencies and instrumentalities.
- Certificates of deposits and other evidences of deposits at banks, savings and loan associations, and credit unions.
- Repurchase agreements
- Money market mutual funds

The Unorganized Territories of Oxford County's investment policy follows that of Oxford County and does not conflict with the State of Maine Statutes. The policy is comprehensive and is applicable to all Unorganized Territories of Oxford County funds.

Encumbrance Accounting

The Unorganized Territories of Oxford County does not employ encumbrance accounting; under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriations

Revenue Recognition – Property Taxes

The County's property tax assessment is levied and recognized annually on the assessment values for each municipality located in the county. Assessment values are established for each municipality by the State.

Budgets and Budgetary Accounting

The Unorganized Territories of Oxford County utilize a formal budgetary accounting system to control revenues and expenditures accounted for in the Unorganized Territories of Oxford County's general fund. The budget is presented on the modified accrual basis of accounting that is consistent with generally accepted accounting principles. The budget is established in accordance with various laws, which govern the Unorganized Territories of Oxford County's operations.

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The following procedures are followed in establishing budgetary data reflected in the financial statements:

1. The County Commissioners prepare estimates of the amounts needed for appropriations for the coming year.
2. A public hearing is held by the County Commissioners on these estimates prior to June 30.
3. On or before July 1, the budget is transmitted to the State Tax Assessor and Fiscal Administrator of the Unorganized Territories of Oxford County to be presented to the State of Maine Legislature for final approval.

Appropriations for the general fund generally lapse at the end of the fiscal year, except for certain assigned or committed fund balances.

Total Columns on Combined Financial Statements

The total columns presented in the combined financial statements are captioned “memorandum only” to indicate that they are presented only to facilitate financial analysis. No consolidating entries or other eliminations were made in the aggregation of the totals, thus, they do not present consolidated information and do not purport to present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles

Fund Balance

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the Unorganized Territories are bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – nonspendable, restricted, committed, assigned and unassigned.

Nonspendable – This includes amounts that cannot be spent either because they are not in spendable form or because they are legally or contractually required to be maintained intact.

Restricted – This includes amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Committed – This includes amounts that can be used only for specific purposes determined by a formal action of the Unorganized Territories.

Assigned – This includes amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes.

Unassigned – This includes all other spendable amounts. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

NOTE 2 – DEPOSITS AND INVESTMENTS

The Unorganized Territories investment policies, which follow state statutes, require that all investments be made considering the safe and sound investment of principal and preservation of capital in the overall portfolio, maintenance of sufficient liquidity to meet day-to-day operations and other cash requirements and maximization of income, within established investment risk guidelines, with consistent cash flows throughout the budgetary cycle. These investment policies apply to all Town funds.

Deposits:

Custodial credit risk for deposits is the risk that, in the event of a failure of a depository financial institution, the Unorganized Territories will not be able to recover its deposits or will not be able to recover collateral securities that are in possession of an outside party. The Unorganized Territories does not have a policy covering custodial credit risk.

Custodial credit risk for deposits is the risk that, in the event of a failure of a depository financial institution, the Unorganized Territories will not be able to recover its deposits. The Unorganized Territories does not have a policy covering custodial credit risk for deposits. However, the Unorganized Territories maintains deposits in qualifying financial institutions that are a member of the FDIC or NCUSIF as defined in Title 30-A, Section 5706 of the Maine Revised Statutes. At June 30, 2012, the Unorganized Territories cash balance of \$9,081 was comprised of bank deposits of \$52,101. Of these bank deposits, \$52,101 was fully insured by federal depository insurance and consequently was not exposed to custodial credit risk.

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

Investments:

Custodial credit risk for investments is that, in the event of failure of the counterparty, the Unorganized Territories will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. Currently, the Unorganized Territories does not have a policy for custodial credit risk for investments.

At June 30, 2012, the Unorganized Territories had \$0 of investments.

Credit risk – Statutes for the State of Maine authorize the Unorganized Territories to invest in obligations of the U.S. Treasury, agencies and instrumentalities, other states and Canada, provided such securities are rated within the three highest grades by an approved rating service of the State of Maine, corporate stocks and bonds within statutory limits, financial institutions, mutual funds and repurchase agreements. The Unorganized Territories does not have an investment policy on credit risk.

Interest rate risk – is the risk that changes in interest rates will adversely affect the fair value of an investment. The Unorganized Territories does not have a policy related to interest rate risk.

NOTE 3 – GASB No. 34

The financial statements referred to above are not presented in accordance with Governmental Accounting Standards Board Statement No. 34. Therefore, all related disclosures have been omitted. This practice is in accordance with practices accepted by the State of Maine for audits of Maine unorganized territories.

NOTE 4 – OVERDRAFTED EXPENDITURES

The budget for the current year shows significant overdraft items as a result of unanticipated road expenditures. (See Schedule A) These amounts have been addressed in the 2013 budget year for the Unorganized Territories. The State of Maine is aware of the issue and is working with the Oxford County Unorganized Territories to address these issues in the future.

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

SCHEDULE OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2012

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
General Government -					
Administration	\$ 44,141	\$ -	\$ 44,141	\$ 44,141	\$ -
Land rent	3,600	-	3,600	3,600	-
Polling places	2,000	-	2,000	1,376	624
Audit	-	-	-	-	-
	<u>49,741</u>	<u>-</u>	<u>49,741</u>	<u>49,117</u>	<u>624</u>
Pubic Safety -					
Fire protection	99,000	-	99,000	74,771	24,229
Ambulance services	41,123	-	41,123	31,778	9,345
Animal control	3,500	-	3,500	2,866	634
Street lights	750	-	750	395	355
	<u>144,373</u>	<u>-</u>	<u>144,373</u>	<u>109,810</u>	<u>34,563</u>
Public Works -					
Roads and bridges	222,000	98,441	320,441	444,910	(124,469)
Snow removal	200,250	-	200,250	164,612	35,638
Cemeteries	1,600	-	1,600	451	1,149
	<u>423,850</u>	<u>98,441</u>	<u>522,291</u>	<u>609,973</u>	<u>(87,682)</u>

COUNTY OF OXFORD, MAINE – UNORGANIZED TERRITORIES

SCHEDULE OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2012

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Solid waste	74,000	-	74,000	74,549	(549)
Unclassified -					
Roads and Bridges	200,000	-	200,000	218,244	(18,244)
Miscellaneous	10,000		10,000	25,399	(15,399)
Contingency	25,000	-	25,000	19,260	5,740
	<u>235,000</u>	<u>-</u>	<u>235,000</u>	<u>262,903</u>	<u>(27,903)</u>
Total Departmental Operations	<u>\$ 926,964</u>	<u>\$ 98,441</u>	<u>\$ 1,025,405</u>	<u>\$ 1,106,352</u>	<u>\$ (80,947)</u>

See accompanying independent auditors' report on supplemental information.