

**OXFORD COUNTY COMMISSIONERS  
MEETING MINUTES**

**September 30, 2013**

**Meeting Convened**

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Tuesday, September 30, 2013 being a regular session, there were present:

Dave Duguay	Chairman
Caldwell Jackson	Commissioner
Steven Merrill	Commissioner
Scott Cole	Administrator

Various county officials, employees, media representatives, and other individuals were also present at different times throughout this session.

The Pledge of Allegiance was recited.

The following actions occurred concerning minutes of previous meetings:

June 18	approved
July 16	approved
August 20	tabled

The meeting agenda was adopted without amendment. It has been attached to these minutes.

**Public Comment**

Several residents of Albany Township and the Commissioners discussed the condition of a bridge on the Old West Bethel Road and the county's plans for its repair.

Mark Hews of Threshold to Maine spoke with the Commissioners concerning the Threshold's future.

**Department Heads**

Department heads met with Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

**Treasurer's Report**

The Treasurer spoke briefly with the Commissioners concerning county financial matters and distributed a written report at that time.

The Commissioners authorized the hiring of Brandi Sawyer of Paris with the following noted:

Date of Hire: September 9, 2013 (retroactive)  
Department: Treasurer  
Position: Finance Clerk  
Initial Wage: \$14.01/hr., pursuant to established pay scale without variance

**EMA Director's Report**

A letter concerning receipt of an FY 13 Homeland Security Grant Program award was noted.

State-sponsored improvements to an existing communications antenna on the courthouse were discussed.

**Sheriff's Report**

The Commissioners authorized the hiring of Keith Mosher of West Paris with the following noted:

Date of Hire: October 17, 2013  
Department: Jail  
Position: Reserve Corrections Officer  
Initial Wage: \$12.25/hr., pursuant to established pay scale without variance

The Commissioners authorized the hiring of Justin Valliere of Poland with the following noted:

Date of Hire: October 18, 2013  
Department: Jail  
Position: Reserve Corrections Officer  
Initial Wage: \$12.25/hr., pursuant to established pay scale without variance

The Commissioners authorized the hiring of Richard W. Murray III of Fryeburg with the following noted:

Date of Hire: October 1, 2013  
Department: Sheriff's Office  
Position: Full-Time Patrol Deputy  
Initial Wage: \$17.84/hr., pursuant to established pay scale with variance

The Commissioners authorized the following deputies' commissions:

William Grover  
Todd Hussey  
Matthew McDonnell  
Andrew Whitney

The Commissioners authorized transfer of forfeiture assets in the matter of Thomas v. State of Maine and Nicole Brown v. State of Maine.

The Commissioners authorized acceptance of an emergency response unit and rescue vehicle as provided through the federal DRMO/LESO program.

The Commissioners and Sheriff entered executive session to discuss a personnel matter. They returned to open session and took no action.

**Discuss Preservation of Documents and Archives**

This item was tabled to the October 15 meeting.

**Personnel Actions**

The Commissioners authorized the hiring of Melissa Adams of Minot with the following noted:

Date of Hire: September 15, 2013  
Department: Regional Communications Center  
Position: Full-Time Dispatcher  
Initial Wage: \$15.35/hr., pursuant to established pay scale without variance

The Commissioners and Sheriff entered executive session to discuss a personnel matter. They returned to open session and authorized the hiring of Katie Huggins of Bryant Pond with the following noted:

Date of Hire: October 8, 2013  
Department: Regional Communications Center  
Position: Full-Time Dispatcher  
Initial Wage: \$14.10/hr., pursuant to established pay scale without variance

**Matters Pertaining to the Unorganized Territory**

The Commissioners reviewed a draft of the FY 15 municipal services budget.

The Commissioners were briefed on the county's preparations for winter.

The Commissioners were briefed on a ditching project along the state portion of the South Arm Road.

**Matters Pertaining to the Airport**

The Commissioners were briefed on the county's challenges in administering aircraft excise tax collections following recent changes in statute.

The Commissioners were briefed concerning installation of a perimeter fence along the westerly boundary of airport property.

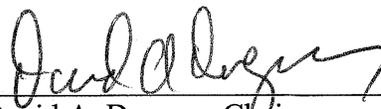
The Commissioners were briefed on the county's pending requests for FAA/MDOT capital funding in 2014.

The Commissioners entered executive session to discuss real estate negotiations concerning property in the vicinity of the airport. They returned to open session and took no action.

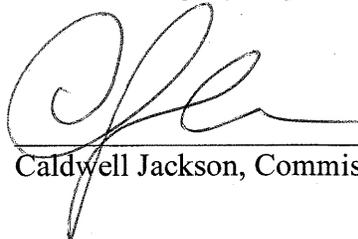
**Items for Discussion and Action**

Items listed under this agenda heading were discussed at various times throughout the meeting. Unless otherwise noted, no formal action occurred.

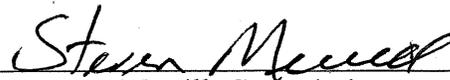
The Commissioners adjourned at 3:32 PM.



David A. Duguay, Chairman



Caldwell Jackson, Commissioner



Steven M. Merrill, Commissioner



Scott G. Cole, Administrator

*Notes:*

- 1) *These minutes are intended to be a brief description of meeting actions and to provide, in a general sense only, an account of what was discussed.*
- 2) ~~*An audio recording was made and is available upon request.*~~
- 3) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*