

**OXFORD COUNTY COMMISSIONERS  
MEETING MINUTES**

**September 29, 2015**

**Meeting Convened**

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:05 am on Tuesday, September 29, 2015 being a regular session, there were present:

Steven Merrill	Chairman
David Duguay	Commissioner
Timothy Turner	Commissioner
Scott Cole	Administrator
Judy Haas	Deputy Administrator

Various county officials, employees, media representatives, and other individuals were also present at different times throughout this session.

The Pledge of Allegiance was recited.

**Minutes Approval**

The following action occurred regarding sets of minutes of previous meetings:

July 21	approved with amendments
August 10	approved
August 18	approved
September 1	tabled

**Agenda Adopted**

The meeting agenda was adopted following addition of two items:

- review certain job descriptions
- possible tour of 40 Western Ave at lunch hour

**Public Comment**

Administrator Scott Cole shared concerns of certain Albany residents who worry that planned improvements to Old West Bethel Road will increase traffic speed.

**Department Heads**

Department heads met with the Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

**Treasurer's Report**

Treasurer Marc Vanderwood spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

**Sheriff's Report**

Jail Administrator CPT Ed Quin spoke with the Commissioners concerning jail matters.

The Commissioners authorized payment of \$136,875 to Cumberland County for the purpose of covering boarding costs incurred by Cumberland for Oxford inmates held in Portland during the period July 1 – September 30, 2015.

Funds shall be drawn from the FY16 Jail Budget (2050), as an overdraft of expenditures.

**Recognition of Mr. Richard Bean and His Service to Oxford County**

Otisfield Selectman Leonard Adler accepted an award on behalf of Mr. Richard Bean for exemplary service to Oxford County. Richard has faithfully and diligently removed snow for 45 winters at the county airport – clearing the runway, apron, access road and more in response to an estimated 1,200 storms.

**RCC Director's Report**

Following discussion with RCC Director Jim Miclou, the Commissioners authorized an expenditure of \$3,867 from the communications reserve fund to replace an antenna at the Streaked Mountain site.

The Commissioners then authorized submission of a grant application to MMA Risk Management seeking funds to replace certain equipment in the dispatch center.

**Lunch Recess**

The Commissioners recessed for lunch at 12:05, re-convening at 1:00 pm.

**Communication from Ms. Kim Preble re United Way of Oxford County**

The Commissioners heard a presentation from Kim Preble as noted in title.

**Executive Session to Discuss a Personnel Matter**

The Commissioners entered executive session to discuss a personnel matter. Upon returning to open session they took no action.

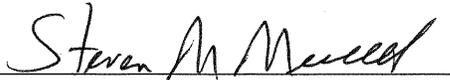
**Items for Discussion and Action – Considered as Time Permits Throughout Meeting**

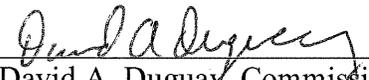
The Commissioners took action as noted in bold print below:

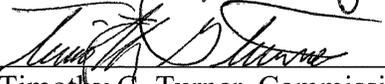
1. Update from Maine County Commissioners Association
  - o Convention Held September 9-11                      **discussed sessions attended**
2. Administrator Task List    **noted**
3. Other Items as Needed

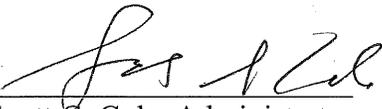
**Adjournment**

The Commissioners adjourned at 5:45 pm.

  
Steven M. Merrill, Chairman

  
David A. Duguay, Commissioner

  
Timothy G. Turner, Commissioner

  
Scott G. Cole, Administrator

*Notes:*

- 1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*
- 2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*