

**OXFORD COUNTY COMMISSIONERS
MEETING MINUTES**

September 1, 2015

Meeting Convened

At the Court of Oxford County Commissioners begun and held at Bosebuck Mountain Camps, Lynchtown Township, Maine within and for the County of Oxford at 10:00 am on Tuesday, September 1, 2015 being a regular session, there were present:

Steven Merrill	Chairman
David Duguay	Commissioner
Timothy Turner	Commissioner
Scott Cole	Administrator
Judy Haas	Deputy Administrator

Various county officials, employees and other individuals were also present at different times throughout this session.

The Pledge of Allegiance was recited.

Minutes Approval

The following action occurred regarding sets of minutes of previous meetings:

July 21	tabled to September 29
August 10	tabled to September 29
August 18	tabled to September 29

Agenda Adopted

The meeting agenda was adopted as presented. It has been attached to these minutes.

Public Comment

None

Department Heads

Department heads met with the Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Sheriff's Report

Sheriff Wayne Gallant spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

Lunch Recess

The Commissioners recessed for lunch.

Meeting Re-Convened

The meeting was re-convened.

Personnel Actions

The Commissioners authorized the hiring of Douglas Fillebrown as a full-time dispatcher with the following confirmed:

- Date of Hire September 1, 2015
- Wage Rate \$14.38/hour
- Special Conditions 12 month probationary period under provisions of the labor contract and enter at first year step

The Commissioners authorized the hiring of Shawna Emery as a full-time dispatcher with the following confirmed:

- Date of Hire September 1, 2015
- Wage Rate \$14.38/hour
- Special Conditions 12 month probationary period under provisions of the labor contract and enters at first year step

Policy Actions

The Commissioners adopted revisions to county policy in two areas; smoking on premises and timesheet preparation.

Items for Discussion and Action

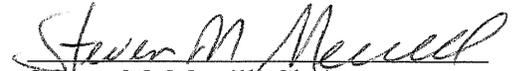
Items listed under this agenda heading were discusses at various times throughout the meeting.

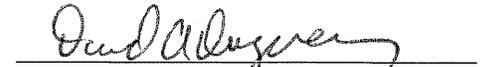
Unless noted here, no formal action occurred.

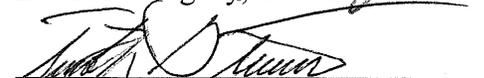
1. Update from Maine County Commissioners Association
 - a. August 12 meeting
noted
 - b. Statewide Response to Strategic Plan Survey
limited interest noted
2. Postponement of Courthouse Steps Project
all bids rejected
3. Replacement of Entrance to District Attorney's Office
specs under preparation
4. Update on Airport Matters
 - a. Discussions re Potential Tenancy
no information
 - b. Fuel System Start-Up
over 3,900 gallons of AVGAS was delivered
 - c. Winter Maintenance Plans
contractors to bid on snow removal
5. Update on Unorganized Territory Matters
 - a. Timeline to Make Appointment to State Land Use Planning Commission
target appointment date is October 20
 - b. FY 17 Budget Development and Submission
submission to occur October 9
6. Administrator Task List
7. Other Items as Needed

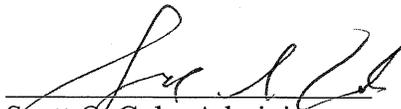
Adjournment

The Commissioners adjourned at 2:34 pm.


Steven M. Merrill, Chairman


David A. Duguay, Commissioner


Timothy G. Turner, Commissioner


Scott G. Cole, Administrator

Notes:

- 1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*

- 2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*