

**OXFORD COUNTY COMMISSIONERS
MEETING MINUTES**

July 21, 2015

Meeting Convened

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Tuesday, July 21, 2015 being a regular session, there were present:

Steven Merrill	Chairman
David Duguay	Commissioner
Timothy Turner	Commissioner
Scott Cole	Administrator
July Haas	Deputy Administrator

Various county officials, employees, media representatives, and other individuals were also present at different times throughout this session.

The Pledge of Allegiance was recited.

Minutes Approval

The following action occurred regarding sets of minutes of previous meetings:

May 19	tabled to later in meeting
June 16	tabled to later in meeting

Agenda Adopted

The meeting agenda was adopted with amendments as follows:

- delete item number 4 (RCC employee) from Items for Discussion
- add Albany Basin road matter to Unorganized Territory portion of agenda
- delete "Economic Development Update" item

A pre-amendment agenda has been attached to these minutes.

Public Comment

District Attorney Andrew Robinson spoke with the Commissioners on changes being made in the court system, commonly referred to "uniform criminal docket," which will allow more opportunity for case management and expected to facilitate a more efficient use of existing resources.

MCCA Executive Director Rosemary Kulow spoke with the Commissioners about business pertaining to the Maine County Commissioners Association.

Department Heads

Department heads met with the Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Executive Session to Discuss a Personnel Matter

The Commissioners entered executive session to discuss a personnel matter.

Upon returning to open session, they authorized execution of an agreement with Human Resource Partners, LLC to conduct a total compensation survey of non-union positions at Oxford County. Estimated cost of this agreement is \$6,500, said funds to be drawn from the existing Charter Commission reserve fund.

Matters Pertaining to the Unorganized Territory

The Commissioners took action as noted in bold print below:

• Recent Discussions with Andover Town Officials re Various Services **road maintenance and fire protection contracts to be updated, and new contract under development for transfer station access**

- Road Improvement Projects Underway
 - Albany
 - Mason
 - Milton

noted

- Communication re Hunts Corner Road Cemetery

noted

• Submission of Contracts to State Fiscal Administrator **noted that contract submission is incomplete**

- Appointment to State Land Use Planning Commission

noted that Commissioners' appointment to LUPC must occur in fall, 2015

- Communication from State IF&W re Application of Piscicides (Round Pond)

noted

• Communication from U.S. Forest Service re Mosquito Pond Road, Albany **noted that road to be improved by USFS under county auspice**

- Communication from U.S. Department of the Interior re PILT

noted that these funds are recognized as non-tax revenue in general fund budget

- Albany Basin Road matter

approved execution of agreement with Harry Brown and abutters following legal review

Items for Discussion and Action – Considered as Time Permits Throughout Meeting

The Commissioners took action as noted in bold print below:

1. Update from Maine County Commissioners Association
 - July 8 Meeting
 - Legislative Wrap-Up
 - Response to Strategic Plan Survey **endorsed**
 - Convention Registration – FOAA Training Offered
2. Consider Wells Fargo Offer of Property Donation in Peru **declined**
3. Discuss Rehabilitation of Courthouse Steps
4. ~~Accept Resignation of RCC Employee~~ **removed from agenda**
5. Review and Issue Notice of Budget Committee Caucuses To Be Held August 26 **noted**

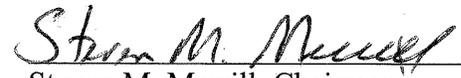
6. Review Correspondence from MMA Risk Management Services re Workplace Hazards **noted**
7. Update on Airport Matters **noted**
 - o Discussions re Potential Tenancy (Executive Session Possible)
 - o Fuel System Start-Up
 - o Updated Capital Plan Following July 8 Conference w/ FAA, MDOT
8. Administrator Task List
9. Other Items as Needed

Commissioner Duguay briefed the Commissioners on separate matters pertaining to Androscoggin Valley Council of Governments and Workforce Investment Board.

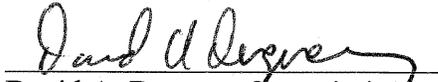
The Commissioners approved the minutes from May 19th and June 16th.

Adjournment

The Commissioners adjourned at 5:22 pm.



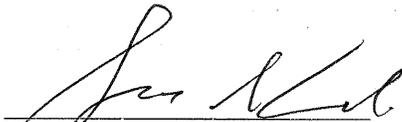
Steven M. Merrill, Chairman



David A. Duguay, Commissioner



Timothy G. Turner, Commissioner



Scott G. Cole, Administrator

Notes:

- 1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*
- 2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*