

**OXFORD COUNTY COMMISSIONERS
MEETING MINUTES**

January 21, 2014

Meeting Convened

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Tuesday, January 21, 2014 being a regular session, there were present:

Caldwell Jackson	Chairman
Steven Merrill	Commissioner
Dave Duguay	Commissioner
Scott Cole	Administrator
Judy Haas	Deputy Administrator

Various county officials, employees, media representatives, and other individuals were also present at different times throughout this session.

The Pledge of Allegiance was recited.

The following actions occurred concerning minutes of previous meetings:

September 30 tabled
October 15 tabled
November 19 tabled
December 10 tabled

The meeting agenda was adopted with the following additions:

- Discuss Fryeburg Registry roof

It has been attached to these minutes.

Public Comment

Gail Rein of Woodstock spoke with the Commissioners and expressed her concerns for the Civil Process program now that a series of changes have been implemented by the Sheriff.

Department Heads

Department heads met with Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Executive Session w/Attorney

The Commissioners, Administrator, Deputy Administrator, and county attorney Bryan Dench entered executive session to discuss *Oxford County v. Oxford Aviation*. They returned to open session, taking no action.

Lunch Recess

A recess was called at 12:15, at which time Commissioners took lunch at their desks.

Re-Convene Meeting

The meeting was reconvened at 12:50.

Sheriff's Report

Sheriff Wayne Gallant spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

The Commissioners authorized that funds budgeted for part-time deputies could also be used to hire part-time help as backup to the Sheriff's administrative assistant.

The Commissioners authorized execution of a contract with Father Greg Dube of Rumford to serve in the capacity of department chaplain, at a cost of \$100/month.

The Commissioners authorized full-time status for the Sheriff's existing utility deputy position, noting that the 2014 budget had fully funded this position.

The Commissioners authorized purchase of a photocopier from Budget at a cost of \$5,242.50 for placement in the Sheriff's office.

The Commissioners authorized amendment of five job descriptions as listed:

Jail Administrator
Corrections Sergeant
Corrections Corporal
Corrections Officer
Operations Officer

The Commissioners authorized execution of a domestic violence investigator grant agreement with the U.S. Department of Justice and State of Maine in the amount of \$69,789.

Systems Administrator's Report

Administrator Al Larrivee spoke with the Commissioners concerning departmental matters.

The Commissioners authorized upgrade to the Spillman server at a cost of \$36,065.

Treasurer's Report

Treasurer Roy Gedat spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

Personnel Matters

The Commissioners authorized execution of a short-term agreement with the Town of Woodstock regarding reimbursement for a cellphone assigned to the Deputy Communications Director.

The Commissioners authorized the hiring of Melinda Thurlow of Waterford with the following noted:

Date of Hire: January 27, 2014
Department: Regional Communications Center
Position: Reserve Dispatcher
Initial Wage: \$8.00/hr., pursuant to established pay scale without variance

Executive Session to Discuss Labor Negotiations (Deputies – Teamsters)

The Commissioners, Administrator, Deputy Administrator, and labor consultant entered executive session to discuss contract negotiations with the deputies, represented by Teamsters.

They returned to open session, taking no action.

Items for Discussion and Action

Items listed under this agenda heading were discussed at various times throughout the meeting.

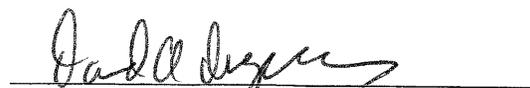
Unless noted here, no formal action occurred.

Adjournment

The Commissioners adjourned at 3:47 PM.


Caldwell Jackson, Chairman


Steven M. Merrill, Commissioner


David A. Duguay, Commissioner


Scott G. Cole, Administrator

Notes:

- 1) These minutes are intended to be a brief description of meeting actions and to provide, in a general sense only, an account of what was discussed.*
- ~~2) An audio recording was made and is available upon request.~~*
- 3) Unless otherwise noted, all votes taken by the Commissioners were unanimous.*