

**OXFORD COUNTY COMMISSIONERS
MEETING MINUTES**

November 19, 2013

Meeting Convened

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:00 am on Tuesday, November 19, 2013 being a regular session, there were present:

Dave Duguay	Chairman
Caldwell Jackson	Commissioner
Steven Merrill	Commissioner
Scott Cole	Administrator
Judy Haas	Deputy Administrator

Various county officials, employees, media representatives, and other individuals were also present at different times throughout this session.

The Pledge of Allegiance was recited.

The following actions occurred concerning minutes of previous meetings:

August 20 tabled
September 30 tabled
October 15 tabled

The meeting agenda was adopted with one item (Mission Statement) added for discussion. It has been attached to these minutes.

Public Comment

None

Department Heads

Department heads met with Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Treasurer's Report

Treasurer Roy Gedat spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

Sheriff's Report

Sheriff Wayne Gallant spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

The Commissioners approved a budgetary overdraft in the replacement of a Charger transmission, with cost of work estimated at \$3,200.

Executive Session

The Commissioners, Sheriff, and Administrator entered executive session to discuss a personnel matter. They returned to open session and took no action.

Lunch Recess w/ Executive Session

At 12:15 the Commissioners entered executive session with the Administrator, Deputy Administrator, and labor consultant for the purpose of discussion job performance of both appointed officials.

This session was held in the lawyers' lounge, 2nd floor of courthouse. Lunch was taken at that time.

Re-Convene Meeting

The Commissioners re-convened in their courtroom at 1:40.

Register of Deeds (East) Report

Register Pat Shearman spoke with the Commissioners concerning departmental matters and distributed printed materials at that time.

IT Director's Report

Director Al Larrivee spoke with the Commissioners concerning departmental matters.

RCC Director's Report

Director Jim Miclon spoke with the Commissioners concerning departmental matters.

The Commissioners authorized the hiring of Shawna Emery of Brownfield with the following noted:

Date of Hire: December 4, 2013
Department: Regional Communications Center
Position: Part time dispatcher
Initial Wage: \$8.00/hr., pursuant to established pay scale without variance

The Commissioners authorized the hiring of Teresa Grover of Waterford with the following noted:

Date of Hire: December 5, 2013
Department: Regional Communications Center
Position: Part time dispatcher
Initial Wage: \$8.00/hr., pursuant to established pay scale without variance

The Commissioners authorized the hiring of Douglas Fillebrown of Waterford with the following noted:

Date of Hire: December 16, 2013
Department: Regional Communications Center
Position: Part time dispatcher
Initial Wage: \$8.00/hr., pursuant to established pay scale with variance

Executive Session to Discuss a Personnel Matter

The Commissioners entered executive session along with the Administrator, and labor consultant to discuss a personnel matter. They returned to open session and took no action.

Matters Pertaining to the Unorganized Territory

This item on the agenda was tabled to the December meeting.

Executive Session to Discuss Litigation w/ Attorney

The Commissioners entered executive session along with the Administrator to discuss *County of Oxford v. Oxford Aviation* on the phone with the county attorney. They returned to open session and took no action.

Items for Discussion and Action

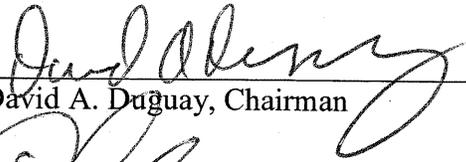
Items listed under this agenda heading were discussed at various times throughout the meeting.

Unless noted here, no formal action occurred.

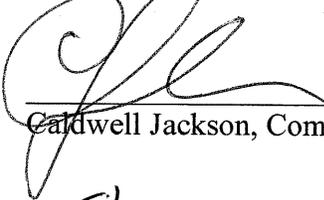
- Designate County's MCCA Board Member for 2014 – Merrill

Adjournment

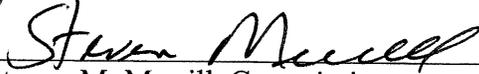
The Commissioners adjourned at 5:40 PM.



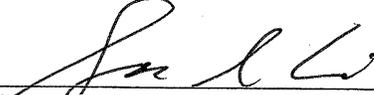
David A. Duguay, Chairman



Caldwell Jackson, Commissioner



Steven M. Merrill, Commissioner



Scott G. Cole, Administrator

Notes:

- 1) *These minutes are intended to be a brief description of meeting actions and to provide, in a general sense only, an account of what was discussed.*
- 2) ~~*An audio recording was made and is available upon request.*~~
- 3) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*