

**OXFORD COUNTY COMMISSIONERS
MEETING MINUTES**

February 16, 2016

Meeting Convened

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:02 am on Tuesday, February 16, 2016 being a regular session, there were present:

| | |
|----------------|----------------------|
| David Duguay | Chairman |
| Timothy Turner | Commissioner |
| Steven Merrill | Commissioner |
| Scott Cole | Administrator |
| Judy Haas | Deputy Administrator |

Various county officials, employees, media representatives, and other individuals were also present at different times throughout this session.

The Pledge of Allegiance was recited.

Minutes Approval

The following action occurred regarding sets of minutes of previous meetings:

| | |
|------------|-------------------------|
| January 19 | approved with amendment |
| February 2 | approved |
| February 8 | approved |

Agenda Adopted

The meeting agenda was adopted as presented. It has been attached to these minutes.

Public Comment

Lincoln Plantation Selectman Les Flanders spoke on behalf of Bosebuck Mountain Riders Snowmobile Club in support of a request for \$2,500. The Commissioners approved this request with funds to be drawn from the FY16 Unorganized Territory budget-miscellaneous expenses.

Department Heads

Department heads met with the Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Treasurer's Report

Treasurer Marc Vanderwood spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

The Commissioners then reviewed five bids submitted in response to earlier county solicitation for a \$2,600,000 Tax Anticipation with payback anticipated on or before December 1, 2016.

Following deliberation, the Commissioners accepted the bid of Androscoggin Bank with the following confirmed:

| | |
|--------------------|---|
| Amount Borrowed | up to \$2,600,000 with drawdown in increments as needed |
| Interest Rate | 0.84% |
| Estimated Interest | \$16,420 based on anticipated drawdown and payback schedule |

The Commissioners authorized the hiring of Melissa May of Oxford as deputy treasurer with the following confirmed:

- Date of Hire February 22, 2016
- Wage Rate \$20.10/hour
- Special Conditions None

Sheriff's Report

Chief Deputy Hart Daley spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

The Commissioners then reviewed three bids submitted in response to earlier county solicitation in the purchase of five police vehicles and related trade-in of five vehicles currently owned by the County.

Following deliberation, the Commissioners authorized purchase of five 2016 Dodge Ram 1500 trucks from Bessey Motor Sales at a net cost of \$130,046.

Lunch Recess

The Commissioners recessed for lunch at 12:00 pm and re-convened at 12:50 pm.

Personnel Updates and Actions

Deputy County Administrator Judy Haas met with the Commissioners concerning personnel matters and distributed a written report at that time.

The Commissioners authorized the hiring of Michael Fitzmorris of Bryant Pond as a reserve deputy with the following confirmed:

- Date of Hire February 20, 2016
- Wage Rate \$12.25/hour
- Special Conditions None

The Commissioners authorized the hiring of James McLamb of Bethel as reserve deputy with the following confirmed:

- Date of Hire February 21, 2016
- Wage Rate \$14.98/hour (reflects certification)
- Special Conditions None

The Commissioners reviewed certain job descriptions.

The Commissioners authorized the temporary change in wage rate from \$20.78 to \$21.06 per hour effective February 16, 2016 for Corporal Justin Brown who is acting in a lieutenant capacity.

Executive Session to Discuss a Personnel Matter

The Commissioners entered into executive session to discuss a personnel matter. They took no action upon returning to open session.

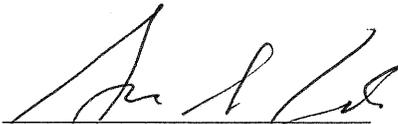
Items for Discussion and Action – Considered as Time Permits Throughout Meeting

The Commissioners took actions as noted in bold print below:

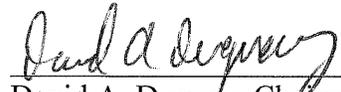
1. Update from Maine County Commissioners Association
2. Snowmobile Trails UT Funding re Bosebuck Mountain Riders
approved \$2,500 from Unorganized Territory fund
3. Other Items as needed

Adjournment

The Commissioners adjourned at 3:29 pm.



Scott G. Cole, Administrator



David A. Duguay, Chairman



Timothy G. Turner, Commissioner



Steven M. Merrill, Commissioner

Notes:

- 1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*
- 2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*