

**OXFORD COUNTY COMMISSIONERS
MEETING MINUTES**

January 19, 2016

Meeting Convened

At the Court of Oxford County Commissioners begun and held at Paris, Maine within and for the County of Oxford at 9:02 am on Tuesday, January 19, 2016 being a regular session, there were present:

David Duguay	Chairman
Timothy Turner	Commissioner
Steven Merrill	Commissioner
Scott Cole	Administrator
Judy Haas	Deputy Administrator

Various county officials, employees, media representatives, and other individuals were also present at different times throughout this session.

The Pledge of Allegiance was recited.

Minutes Approval

The following action occurred regarding sets of minutes of previous meetings:

November 17	approved with amendment
December 15	approved

Agenda Adopted

The meeting agenda was adopted as written.

Public Comment

None.

Treasurer's Report

Treasurer Marc Vanderwood spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

Department Heads

Department heads met with the Commissioners to discuss a variety of topics, some being unique to specific departments and other topics being of concern to several or all departments.

Sheriff's Report

Sheriff Wayne Gallant spoke with the Commissioners concerning departmental matters and distributed a written report at that time.

The Commissioners authorized the promotion of Corrections Officer Michael Damon of South Paris to Corporal status with the following confirmed:

- Effective Date January 31, 2016
- Wage Rate \$15.69/hour
- Special Conditions 2nd year step

The Commissioners authorized the promotion of Corrections Officer Travis Witham of Turner to Corporal status with the following confirmed:

- Effective Date January 31, 2016
- Wage Rate \$15.17/hour
- Special Conditions 1st year step

Lunch Recess

The Commissioners recessed for lunch at 12:00 pm and re-convened at 12:35 pm.

Personnel Updates and Actions

Deputy County Administrator Judy Haas met with the Commissioners concerning personnel matters and distributed a written report at that time.

The County's Wellness Works Committee has met and will be distributing a survey to determine interest in classes to be taught by the Maine Municipal Association. Due to a grant from the MMA for participating in the program, \$5 gift cards to Rising Sun Café & Bakery will be given to employees who complete the survey. Next committee meeting is February 25 at 10:00 am.

Carl Hanson of Mass Mutual will be holding an informational session about the 457b Deferred Compensation plan in the Probate Courtroom on February 4 at 12:00 pm.

Executive Session to Discuss a Personnel Matter

The Commissioners entered into executive session to discuss a personnel matter. They took no action upon returning to open session.

Discuss Airport Matters

Glen Holmes, Mark Bancroft, Todd Sawyer, Rick Yarnold, and Ben Mosher discussed their ideas for renovations at the Oxford County Regional Airport. Many hope that the building will attract more aviation related activities once heating and plumbing are restored.

An auction date of March 12 has been set to sell the remaining items of former Oxford Aviation.

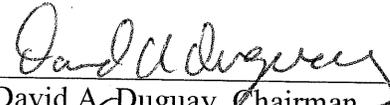
Items for Discussion and Action – Considered as Time Permits Throughout Meeting

The Commissioners discussed the following but took no action.

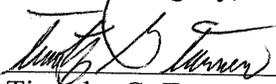
1. Update from Maine County Commissioners Association
 - Annual Meeting Re-Schedules
 - Wed, Jan 20 at Senator Inn, Augusta
 - 9 am Risk Pool and 10 am Association
 - Legislative Matters – Review Oxford County Jail Priorities for Delegation
2. Discuss State Process re Courthouse Expansion and Modernization
 - Preliminary Architectural Report
 - Timeline
3. Review County Memberships, Appointees, Meeting Dates and Misc. Information
 - AVCOG
 - LUPC
 - MACCAM-MTCCMA
 - MCCA
 - MMA
 - NACo
 - OCMOA
 - OXBAR
 - WIB
4. Review 12 Months Recurring Actions List
5. Administrator Task List
6. Other Items as needed.

Adjournment

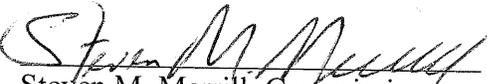
The Commissioners adjourned at 6:12 pm.



David A. Duguay, Chairman



Timothy G. Turner, Commissioner



Steven M. Merrill, Commissioner



Scott G. Cole, Administrator

Notes:

- 1) *These minutes are intended to be a brief description of meeting actions to provide, in a general sense only, an account of what was discussed.*
- 2) *Unless otherwise noted, all votes taken by the Commissioners were unanimous.*